

Permit fee: \_\_\_\_\_ Receipt no. \_\_\_\_\_ Received by: \_\_\_\_\_ Tax Roll: \_\_\_\_\_

Plans attached:  Yes  No Estimated value of sign: \_\_\_\_\_  Temporary  Permanent

**Town of Nanton  
Land Use Bylaw 1151/04  
SIGN APPLICATION**

**Application No.** \_\_\_\_\_

I/We hereby make application under the provisions of the **Municipal Land Use Bylaw** and amendments thereto, in accordance with the plans and supporting information submitted herewith which form part of this application. It is understood that the Development Officer will not accept incomplete applications.

**1.0 APPLICANT**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(town/city) (postal code)

REGISTERED OWNER OF PROPERTY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(if different from Applicant)

MAILING ADDRESS: \_\_\_\_\_  
(town/city) (postal code)

**2.0 PROPERTY TO BE DEVELOPED**

CIVIC ADDRESS: \_\_\_\_\_ LAND USE DISTRICT: \_\_\_\_\_  
(current zoning)

LEGAL DESCRIPTION: Lot (s) \_\_\_\_\_ Block \_\_\_\_\_ Plan (Quarter Section) \_\_\_\_\_

EXISTING USE OF LAND OR BUILDING: \_\_\_\_\_

**3.0 DESCRIPTION OF PROPOSED SIGN**

Type of Sign (Wall; Window; Fascia; Freestanding; A- Board, Banner etc.): \_\_\_\_\_

Size of Sign: Height: \_\_\_\_\_ Width: \_\_\_\_\_ Area: \_\_\_\_\_

Size of Copy Area: Height: \_\_\_\_\_ Width: \_\_\_\_\_ Area: \_\_\_\_\_

Freestanding Signs Height from Base to Top: \_\_\_\_\_ Awning/Projecting Height from Grade: \_\_\_\_\_

Setbacks from Property Lines: Front \_\_\_\_\_ Side: \_\_\_\_\_ Side: \_\_\_\_\_ Rear: \_\_\_\_\_

Other Supporting Material Attached (site plan, sign details and replica, colours etc.): \_\_\_\_\_

Central Business Signs Only: Main Street Guidelines Consulted:  Yes  No Lettering Style/Font: \_\_\_\_\_

**4.0 Estimated start date:** \_\_\_\_\_ **Estimated completion date** \_\_\_\_\_

**Upon receipt of this completed application, fee and any required background or accompanying material, the Development Authority has up to 40 days to process the application, during which time the Development Authority may refer to other agencies and may exercise their discretion to either approve or refuse the application.**

**Town of Nanton  
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SIGN APPLICATION**

**APPLICANT SIGNATURE**

The Applicant represents and warrants to the Town of Nanton that the information contained in this application and dimensions shown on the plans submitted with this application are true and correct.

I, \_\_\_\_\_, hereby certify that I am the Registered Owner **or** I am the Applicant and  
(print name)  
authorized to act on behalf of the Registered Owner.

Applicant \_\_\_\_\_ Date \_\_\_\_\_  
(signature)

**RIGHT OF ENTRY SIGNATURE**

In accordance with the Municipal Government Act, I hereby authorize the Designated Officers of the Town of Nanton to enter upon the land for the purpose of conducting a site inspection in connection with my development permit application.

I am the Registered Owner or I am the Applicant and authorized to act on behalf of the Registered Owner.

\_\_\_\_\_  
Registered Owner/Applicant's Signature

**FREEDOM OF INFORMATION**

I understand that this application and accompanying information is public record that is accessible by the public. Upon request to the Town this application and file documentation will be made available for viewing.

\_\_\_\_\_  
Applicant's Signature

**APPLICATION REQUIREMENTS**

An application for a Sign Permit shall be completed and submitted to the Development Officer on the prescribed form signed by the owner or authorized agent, and accompanied by the follow minimum information:

1. One (1) sets of plans, preferably drawn to scale or fully dimensioned, on letter or tabloid (11 x 17) size, showing:
  - (a) Legal description of the site and north arrow;
  - (b) Dimensions of the site;
  - (c) Elevation views;
  - (d) The height, dimensions, and relationship to property lines of all existing and proposed buildings, structures and signs;
  - (e) Sign details, colours, lettering style and font;
  - (f) Proposed lighting for sign, if any.

Note: Signs shall not project over any abutting public roadway or Municipality owned property or easement, unless the Council grants such encroachment and the applicant or owner enters in an encroachment and save-harmless agreement with the Municipality.