

# PROPERTY TAX INSTALLMENT PAYMENT PLAN (TIPP) APPLICATION & PRE-AUTHORIZED DEBIT FORM

Town of Nanton  
1907 – 21 Avenue  
Box 609  
Nanton, AB T0L 1R0  
Phone: (403) 646-2029 Fax: (403) 646-2653  
e-mail: billing@town.nanton.ab.ca

Owner/Application Name(s):			
Mailing Address:		Phone:	
City/Town	Province:	Postal Code:	
Municipal Address:		Roll #:	
Year of Previous Levy:	Tax Levy:	Divided by 12 = Jan – May payments:	Starting Year:

1. For payment under the Tax Installment Payment Plan, I/we hereby authorize the Town of Nanton and its Financial Institution to debit my/our account in twelve (12) monthly installments commencing **January 10<sup>th</sup> to December 10<sup>th</sup>** in any year. Monthly installments will be calculated as follows:
  - January to May = total tax levy in previous year (including local improvements) divided by 12
  - July to December = total tax levy in current year minus prepaid amount divided by 6
2. A cheque for my/our account marked "VOID" is attached to this application form.
3. This authorized Debit and Tax Installment Payment Plan may be cancelled upon written notice by me/us not less than 14 days prior to the next installment date.
4. **I/We acknowledge any payment not honored or processed by my/our bank is subject to service charge. All dishonored payments made under this plan and service charges must be paid in full within 14 days of installment date to continue participation in the plan. Continued participation is subject to the approval of the Chief Administrative Officer.**
5. In the event I/we change my/our bank account, I/we will notify the Town of Nanton not less than 14 days prior to the next installment date and provide a current cheque marked "VOID".
6. All persons whose signatures are required to sign on the bank account listed below, have signed this agreement.

Name of Financial Inst.:		Address:
City:	Province:	Account #

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**PLEASE NOTE:**

- This application form must be received by the Town of Nanton **NO LATER THAN DECEMBER 31**, to be eligible to participate in the TIPP.
- Your tax account must be paid in full by December 31 to be eligible to participate in the TIPP.
- In the event of a sale of the above noted property, it is your responsibility to immediately notify the taxation department to arrange for cancellation of the plan. Notice must be received at least two weeks prior to your next installment.
- Any amount paid as an installment of current year's taxes is non-refundable.